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Litchfield Prevention Council
Regular Meeting
Town Hall Annex
October 21, 2014 7:00 PM

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Present: Elisa Bauer, Robert Berson, Joann Brogis, Kelly Garden, Dana Moore, Meredith Shafer, Kevin Tieman

Excused: Marion Pettinicchi

Appointment of Alternates: Dana Moore for Marion Pettinicchi

Call to Order: Kevin Tieman, Chair called the meeting to order at 7:05 p.m.

Approval of Minutes:
B. Berson moved to approve the minutes of the October 21, 2014 meeting, second by J. Brogis. Correction under <u>Chris Herron Update:</u> first line change Tuesday to Monday. Approval of minutes with correction, all ayes, motion passed.

Correspondence: None received

Public Comment: No public present.

B. Berson made a motion to move McCall Presentation from New Business to precede Old Business. Seconded by K. Garden, all ayes, motion passed.

McCall Foundation Presentation: Jessica Wright, McCall Foundation Director of Prevention gave a very informative presentation on the prevention programs available to the council as well as schools. She reviewed a survey that they administered recently and highlighted some of the results. Council members felt this would be a survey of interest and Jessica will send us a copy for our review. She also has written and received grants and is willing to assist us. K. Tieman will compose a letter to send to the superintendent of schools identifying the McCall Foundation and the projects and survey that are available.

Old Business:

<u>Chris Herron Update:</u> Fundraising for the event has started. K. Garden distributed solicitation letters to members. Discussion as to who has and who will be solicited. We have received $ 225.00 in donations to date. E. Bauer will draft a thank you letter to be sent to donors, present it at the next meeting for approval and to be signed, printed and sent to all donators.

<u>Grant Progress:</u> E. Bauer continues with the application and has been in contact with HVCASA and will complete by October 31st.

<u>Fall Presentation Update and Calendar:</u> Members continue to look for programs and presenters. K. Garden has contacted Roy Tourtolotte and he is in available in November, she will continue working with him for a time and place for his presentation. J. Brogis notified the council that a cyber bullying workshop/presentation will be held at Wamogo on October 28th by Sergeant Kevin Albanese. B. Berson advised Susan B. Anthony also offers a cyber bullying workshop.

<u>Treasurer Report:</u> J. Brogis reported a balance of $6730.77. R. Bouchard, Finance Director TOL, notified the treasurer that the $250.00 donation from the Litchfield Lions Club was deposited in error to the town main account. She will be transferring the money into our account shortly. New signature card was signed by the Chair and Treasurer, along with a new resolution signed by the Secretary because of a bank error with the previous card and resolution signed. Checks should be available this week and payment for the promotional items for open house will be sent out.

New Business:
<u>Calendar:</u> Meetings for next year was discussed. K. Garden suggested meeting twice a month during the months of January through May and once a month June through December. Meetings will be held at 7:00 p.m. at the Town Hall Annex on the second and fourth Tuesday of the month (this is a change from the current year of the first and third). B.

Berson moved to meet on the following dates in 2015: January 13, 27, February 10, 24, March 10, 24, April 14, 28, May 12, 26, June 9, July 14, August 11, September 8, October 13, November 10 and December 8. Seconded K Garden, all ayes, motion passed.

Agenda Items for Next Meeting:
Presentations and schedule, budget, by-laws, redesign of sub-committees, BOS presentation, C. Herron advertising.

Adjournment:
B. Berson made a motion to adjourn the meeting at 8:47 p.m. K. Garden second, all ayes, motion passed.

Transcribed by E. Bauer, Secretary

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Kevin Tieman, Chair

Next meeting will be November 4, 2014 at 7:00 P.M. at the Town Hall Annex, Bantam